

**HART COUNTY RECREATION & PARKS DEPARTMENT
REQUEST FOR USE OF FACILITIES**

This Facility Use Agreement between the Hart County Recreation and Parks Department and the authorized representative listed below (LESSEE) enables the LESSEE to reserve space at a Recreation and Parks Department Facility on dates and times specified below:
Renter or their designee must be on site for the duration of the event.

RENTAL INFORMATION

Date and **Time** of Requested use _____
(To include set-up & clean-up time)

Space reserved _____

Purpose: _____

Number of Participants Expected _____ (*Community Room max. capacity 150*)

Print Name of Authorized Representative _____
(minimum 21 years old)

Name of Group or Organization (if any) _____

Address (Street or PO Box) _____

City _____ State _____ Zip _____ Telephone # _____

For Office Use:

RENTAL RATES

Community Room = \$ _____
\$75 for one time use (**4 Hour Time Block**) (maximum of 2 blocks per day)
Start to Finish includes setup & takedown/cleanup
Extra 4 Hour Time Block: \$75.00
\$100 damage/cleanup deposit (returned after event if all is satisfactory)
\$100 for monthly use (classes, workshops – see below)

Shelters: Clay Street _____ # shelter x \$35 per shelter = \$ _____
(4 Hour Time Block) Long Point shelter #1 (**4 Hour Time Block**) - \$50 per shelter = \$ _____
Long Point shelter #2 (**4 Hour Time Block**) - \$40 per shelter = \$ _____
SRC Shelter #1 (**4 Hour Time Block**) - \$35 for a one time use = \$ _____
SRC Shelter #2 (**4 Hour Time Block**) - \$35 for a one time use = \$ _____

Fields & Courts: Baseball/Softball Field **Tournament Rentals:**
Field Rental: \$200.00 per field per day
Lights: \$50.00 per day

Baseball/ Softball Tournament Attendant: \$50.00 per hour

Football/Soccer Field Rental:
Field Rental \$100 per day/field – single event no lines
Lights: \$50.00 per day/field
Football/Soccer Field **Tournament Rental:** \$200.00 per day/per field

Lights: \$50.00 per day/ field

Pickleball Tournament:

\$200 per day for all 6 Courts

Lights: \$50:00 per day

Pickleball Single Court Rentals:

Single Court: \$10.00 per hour

Lights: \$5.00 per hour.

Tennis Court Tournament:

\$200.00 per day for 4 courts

Lights: \$50 per day

Tennis Court Rentals:

Single Court: \$10.00 per hour

Lights: \$5:00

Tennis Court Rental for Lessons:

\$50.00 per court for per month for a guaranteed reservation

Amount Paid

\$ _____ Date paid _____

Payment method: ____ cash or ____ check (ck # _____)

Deposit paid: _____ ____ cash or ____ check (ck # _____)

NON-EMERGENCIES – CALL (706) 376-3930
EMERGENCY -- CALL 911

CONDITIONS OF RENTAL AGREEMENT

1. **NO** alcoholic beverages, weapons, illegal drugs, or gambling allowed.
2. Sunday **Community Room** rentals will begin at **2:00 pm** unless otherwise approved by the Recreation & Parks Director.
3. Rentals will conclude by **10:00 pm** unless otherwise approved by the Recreation & Parks Director. This includes clean-up.
4. All groups are responsible for set-up and break-down of chairs and tables for use of the Community Room.
5. All groups are responsible for clean-up of their space before leaving.
For outdoor facility rentals: parking lots, dug-outs, and/or fields must be clear of trash;
For indoor use: trash must be emptied and taken to the dumpster outside, tables and chairs must be put in original stored location. **Bathrooms** must also be checked and cleaned of debris and toilets flushed before leaving (\$25 clean-up fee will be assessed if space is not cleaned).
6. NO inflatables or bouncy houses inside.
7. No tape on walls, doors, or windows.
8. No objects (balls, Frisbees, etc.) will be thrown inside the building. Small games are ok, just not something that will damage the facility.
9. Attaching anything to the ceiling is prohibited.
10. LESSEE agrees to use facilities only for the purpose stated above for use.
11. **If LESSEE cannot have his/her event on the date and time reserved, LESSEE must contact the Recreation Department Office at least 48 hours in advance or no refund will be given.**
12. The County reserves the right to preempt use of space. Should such occasion arise, efforts will be made to provide an acceptable alternate location or refund.
13. Violation of any of these terms will result in suspension of your Facility Use Agreement with no refund of rental fee.
14. LESSEE agrees to save, defend, and hold harmless Hart County Board of Commissioners, the Hart County Recreation & Parks Department, its agents and employees from any and all claims for damage for bodily injury (including death) and property damage arising from LESSEE's use of occupancy of any County property or any activity conducted by LESSEE on that property.
15. LESSEE will call the Recreation Department phone number (706-376-8528) prior to clean-up to arrange for the facility inspection and lock-up.

Signature of Authority Requesting Use

Date: _____

Signature of HCRPD Employee

Date: _____